



# Application for Elective Study/ Visiting Students

## SECTION III: DEAN OR REGISTRAR VERIFICATION

(To be completed by authorized official of student's school)

Student Last Name \_\_\_\_\_

Student First Name \_\_\_\_\_

Current Medical School (Home Institution) \_\_\_\_\_

This student will enter his/her fourth year on \_\_\_\_/\_\_\_\_/\_\_\_\_ month/day/ year

Student's expected graduation date \_\_\_\_/\_\_\_\_/\_\_\_\_ month/day/ year Degree: \_\_\_\_\_

This student is in good academic standing at home institution Yes No

This student will pay tuition at home institution during the period indicated Yes No

Personal Health Insurance Coverage is in effect while the student is away from home institution Yes No  
(a copy of current insurance card must be attached)

Malpractice insurance is in effect while away from home institution Yes No  
(proof of malpractice insurance must be attached)

This student has met all immunization requirements defined by home institution Yes No

**MUST** include Proof of Influenza Vaccination for students completing a rotation between October 1 – March 31  
(a copy of immunization record must be attached)

This student has completed HIPAA training (required) Yes  
No

This student has completed OSHA training (required) Yes No

This student has completed criminal background check (required) Yes No

This student has completed **Pennsylvania** child abuse clearance check (required) Yes No

This student will receive credit for this elective Yes  
No

At the end of the elective, an evaluation will be required Yes No  
Please include any evaluation in this application packet

**Please submit all materials to:**

Mrs. Sally A Bachman  
Family Medicine/ Medical Student Program Coordinator  
P.O. Box 1520  
Lebanon, PA 17042  
[sbachman3@wellspring.org](mailto:sbachman3@wellspring.org)  
(717) 270-1949  
Fax (717) 270-1958

**\*A raised school seal must be affixed to this document.**



School Official's Name: \_\_\_\_\_

School Official's Title: \_\_\_\_\_

School Official's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

By signing this Application, the undersigned agrees to be bound by all Hospital policies and procedures, including, but not limited to, policies dealing with patient confidentiality.

**SIGNATURE OF APPLICANT** \_\_\_\_\_ **DATE** \_\_\_\_\_